



DOLPHIN SCHOOL
LOVE WISDOM TRUTH



RECRUITMENT PACK

NIURSERY TEACHING ASSISTANT

EXCELLENT INDEPENDENT CO-ED EDUCATION FOR 2-11 YEARS



NURSERY

Noah's Ark Dolphin
Noah's Ark Westside

2-4 yrs



RECEPTION

Reception

4-5 yrs



LOWER SCHOOL

Year 1&2 (KS1)

5-7 yrs



UPPER SCHOOL

Year 3-6 (KS2)

7-11 yrs

EARLY YEARS

PREP



About Us

As Headteacher of Dolphin School Trust, I am incredibly proud that our most recent ISI inspection in December 2025 found that Dolphin School Trust, including Noah's Ark Nurseries, met all the required standards across all five areas of inspection. Inspectors highlighted the happiness and positive behaviour of our pupils, the strength of teaching and learning, and the warmth and vitality of our school community.

Noah's Ark Westside is a warm and nurturing nursery where children are known, valued and encouraged to thrive. Part of the wider Dolphin School and Noah's Ark family, we share a strong Christian ethos and a commitment to creating a community built on strong relationships, individuality, integrity and mutual respect.

Our pupils are enthusiastic about their learning and care deeply about one another. That sense of belonging, combined with high expectations, strong relationships and a commitment to helping every child flourish, gives Dolphin its distinctive spirit and makes it a very special place to work.



Lucy Price
Headteacher



Our Ethos

Our Christian ethos, rooted in our motto 'Love, Wisdom, Truth,' shapes every aspect of school life. We believe each child should be known, valued, and loved. With small classes and a culture of active participation, our pupils grow in confidence, empathy, and self-worth - creating a calm, supportive environment for learning and personal growth.

Through curiosity, exploration, and open dialogue, pupils deepen their understanding of the world and others, learning to live with integrity and respect.

In our classrooms, where fairness and trust flourish, children are free to be themselves, to take risks in learning, and to discover even more of what it means to live in Love, Wisdom, and Truth.





Person Specification

We are seeking to appoint a caring, enthusiastic and proactive Nursery Teaching Assistant to join our Nursery team. The successful candidate will work closely with Nursery teachers to support children's learning, development and wellbeing, while contributing to the smooth running of the Nursery. They will help create a safe, stimulating and nurturing environment where every child feels happy, secure and ready to learn.

Your key qualities and experience will include:

- Experience of working with young children, ideally within a nursery, early years or school setting.
- A genuine passion for working with young children and supporting their learning, development and wellbeing.
- A warm, caring and nurturing approach, with the ability to build positive and trusting relationships with children.
- An understanding of the EYFS and the developmental needs of young children.
- A commitment to safeguarding and promoting the welfare of children.
- The ability to support children's growing independence, confidence and positive behaviour.
- A proactive and organised approach, with the ability to use initiative and contribute to the effective day-to-day running of a busy Nursery.
- Excellent communication and interpersonal skills, with the ability to develop positive and professional relationships with children, parents and colleagues.
- The ability to work collaboratively as part of a team, while following the direction of Nursery teachers and senior colleagues.
- Adaptability and flexibility, responding positively to the changing needs of children and the Nursery day.
- Empathy, patience and sensitivity towards the individual needs, feelings and experiences of every child.
- A willingness to contribute to the wider life of the Nursery and School.
- A commitment to ongoing professional development and a willingness to undertake relevant training.
- A desire to contribute positively to the School's strong Christian ethos and its commitment to ensuring that every child feels known, valued and connected.



Job Description

Nursery Teaching Assistant (08:00 - 13:00, & additional afternoons available)

Contract: Short term cover

Dates: 06 October 2026 - 10 December 2026 (possibility for extension)

Location: Noah's Ark Westside, Melody Road, London

We are seeking a warm, enthusiastic and committed Nursery Teaching Assistant to join our vibrant and caring Nursery team at our Noah's Ark Westside setting.

At Dolphin School Trust, every child is known, loved and nurtured. Our Christian ethos and school values - Love, Wisdom, Truth - underpin all that we do. We are looking for someone who shares these values and is passionate about helping young children to feel safe, happy and confident as they learn, play and grow.

Main Responsibilities

Supporting Children's Learning & Development

- Work closely with Nursery teachers to support engaging, purposeful and age-appropriate learning experiences.
- Support children during child-led and adult-directed activities, encouraging curiosity, communication and independence.
- Build warm and nurturing relationships with children, helping them to feel safe, secure and valued.
- Support children's social and emotional development and promote positive behaviour through consistent role modelling.
- Encourage children's independence with self-care, toileting, dressing, mealtimes and daily routines.
- Observe children's learning and development and share relevant observations with Nursery teachers.
- Support individual children appropriately, recognising and responding to their differing needs and stages of development.

Nursery Environment & Daily Routines

- Support the preparation of the Nursery each day, including setting up activities, snack provision and completing indoor and outdoor checks.
 - Help maintain a safe, clean, stimulating and well-organised indoor and outdoor learning environment.
 - Support Nursery routines, transitions, mealtimes, outdoor learning and collection times.
- Ensure resources and equipment are accessible, well maintained and appropriately stored.
- Work proactively as part of the Nursery team, using initiative to support the smooth day-to-day running of the setting.



Pastoral Care & Wellbeing

- Build warm, nurturing relationships with children, helping them feel safe, secure and valued.
- Support children's social and emotional development, independence and positive behaviour.
- Assist sensitively with personal care, toileting, dressing and mealtimes.
- Supervise children effectively indoors, outdoors and during transitions.
- Follow all safeguarding, health and safety and Nursery policies and procedures.

Parental Engagement & Communication

- Build positive and professional relationships with parents and carers.
- Communicate warmly with families, sharing appropriate information about their child's day.
- Refer significant concerns about a child's wellbeing or development to the Nursery teacher.
- Maintain confidentiality and appropriate professional boundaries.

Nursery & Wider School Life

- Work collaboratively with Nursery teachers and colleagues, using initiative to support the smooth running of the Nursery.
- Help maintain a safe, stimulating and well-organised learning environment.
- Support Nursery outings, events and wider School activities.
- Participate in relevant training, INSET and professional development.
- Contribute positively to the wider life and Christian ethos of Dolphin School.

Why Join Noah's Ark & Dolphin School?

- A warm, values-led Christian community where relationships come first.
- A nurturing environment where every child is known, valued and connected.
- A friendly, supportive and dedicated Nursery team.
- A creative approach to early learning and child development.
- Opportunities for professional development and involvement in wider School life.



How to Apply

CLOSING DATE: 24 September 2026 - 09.00 AM - Early Applications Encouraged

INTERVIEW WINDOW: 28-29 September

EQUAL OPPORTUNITIES

Dolphin School Trust is committed to equality, diversity and inclusion for all pupils, staff and applicants. We are equally committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment.

Please ensure you have read the job description (above), before completing the Teaching Staff application form. [Click](#) on the icon below to complete the application.



Please note we will need to contact two referees before interview.

We are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to an enhanced DBS check.



106 Northcote Road
London
SW11 6QW

stpa@dolphinschool.org.uk
02079243472